

*Taylor Elementary
School*

2009-2010

TIGER HANDBOOK



www.nebo.edu/taylor

All students will learn at a high levels.



Phone Numbers

- Taylor Elementary (801)465-6050**
- Taylor School Lunch..... (801)465-6055**
- Nebo School District..... (801)354-7400
- Mt. Nebo Junior High (801)465-6040
- Payson Junior High..... (801)465-6015
- Salem Hills High..... (801)423-3200
- Payson High..... (801)465-6025
- Bus Shop..... (801)465-6005

Arrival and Departure

First Bell Rings at 8:55 am
School Begins at 9:00 am
School ends at 3:15 pm

Since there is no playground supervision provided either before or after school, students should not arrive on the school grounds **before 8:30 a.m.** They should also **return home promptly** following each school day. Students will not be kept after school without notifying a parent or another responsible guardian.



Permission to Leave School Grounds/Student Checkout

When taking your child out of school before dismissal time, please sign the Check-out Log in the office. This may seem like an inconvenience, but it is required so we know, at all times, where our students are. **Students will remain in the office area until an adult signs them out.**



Phone Calls

The phones at the school are frequently very busy. We have students wanting to call out, parents wanting to call in, teachers needing to call parents, etc. To reduce congestion of the school phone lines, telephone use is limited to important calls as judged by the teacher or school staff. If students call home, it should be for reasons of illness or other emergencies. **Calling home to get permission to go home with a friend is not considered an emergency.** Such arrangements should be made prior to coming to school, or after going home.



Excusing an Absence

District policy requires parents/guardians to contact the school and provide the reason for the absence. Notification may be by telephone or by a signed note. It is preferable that parents contact the school prior to the absence. Parents should excuse absences within two school days following an absence.

Students who have excessive absences and or tardies will be required to meet with the principal to discuss the problem. Parents/guardians will also be required to attend this meeting. Possible consequences include Truancy Citations and referral to the District Attendance Officer if the problem can't be resolved.

MEDICATIONS

It is the policy of the Nebo School District that all medications be administered to children by their parents at home. This policy means that, only under exceptional circumstances, will the secretary or principal give children medication. An Authorization for Student Medication form (JHCD-P1) must be completed and signed by the parent and physician.

This form must be updated by the parent and doctor each year.

Tylenol may be given to a child at school only after verbal confirmation or written permission from a parent has been given to a school official. Never send any medicine with a child to school. (An adult should bring the medication to the office.)



MONEY & VALUABLES

Teachers cannot be responsible for a student's money and valuables. Therefore, we discourage students bringing pocket money to school, except for those times when there is a specific purpose (book orders, lunch money, picture money, etc.).

When you do send money, either cash or check, to school with your child, please send it in a sealed envelope with the following information on the outside:

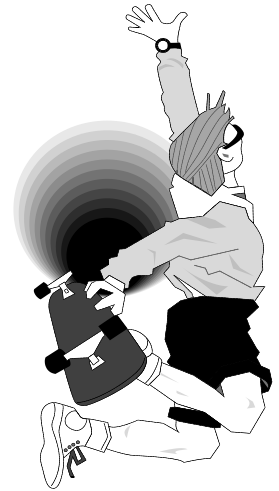
1. Your child's name
2. Your child's teacher's name
3. What the money is intended for
4. Amount of money enclosed



Valuables such as cell phones, jewelry, radios, mp3 players, toys, trading cards of all types, etc., **should be kept at home.** Students' cubbies and desks are not secure places. The school assumes no responsibility for damage or theft.

BICYCLES/SCOOTER/SKATEBOARDS/ROLLER BLADES

All bicycles are to be put in the bike rack when arriving at school. Scooters, Roller blades, and skateboards are to be stored in classrooms (scooters need to be folded). These items are not to be used during school hours. Students are to walk their bikes, roller blades, scooters, and skateboards while on the school grounds and at the crosswalks. The school will not assume any responsibility for damage or theft of these items.



LOST & FOUND ITEMS

To help return lost articles of clothing, etc., please put your child's name on everything he or she brings to school. When a student finds an item it should be turned into the office. Lost articles that are not claimed by the last day of school in May will be donated to a charitable organization.

BIRTHDAY TREATS

Utah State Department of Health regulations (R392-100-2 food care) prohibit the serving of homemade treats to children at school. The regulation states:

Food shall be obtained from sources that comply with all laws relating to food and food labeling. Home prepared foods are prohibited. If treats are brought to school for activities such as birthday treats, class parties, special rewards, etc., they should be commercially prepared items preferable individually wrapped in cellophane paper, a box, etc.



It is certainly not required or expected that you send treats to school. However, if you choose to do so, we would greatly appreciate the following of these guidelines so that we will be in compliance with Utah State Department of Health regulations.

DRESS STANDARDS

Nebo School District's dress standards are as follows:



Hair shall be neat, clean, and well groomed. The coloring of hair with unnatural looking colors to include costume spray will not be tolerated.

Clothing shall be modest, neat, clean, in good repair and shall include shoes. Modesty shall include covering shoulders, midriff and back. Short shorts, tank tops, halter, crop tops, or belly shirts, extremely short skirts or dresses do not meet the modesty standards in our schools. Hats and caps shall not be worn during regular school hours."

If a student's dress or grooming interferes with the normal education process, he/she will be asked to change, or remove whatever is in question

RECESS and PROPER DRESS

Children should arrive at school dressed for the weather of the day so they can safely and comfortably enjoy recesses - this especially includes the winter months. It is expected that all healthy children will go out for recess except under extreme conditions.



Lunch

Applications for free/reduced lunch are available at the school or the district office and **must be returned and processed** at the district office before students can receive free or reduced meals.

Taylor School Safety/Traffic Standards

Walking To and From School

A crossing guard and crossing lights are at 500 West and Utah Avenue. Students north of Utah Avenue are to walk to 500 West to cross Utah Avenue. Students coming from the south are to cross in the cross walk on 500 West and 100 South. Please always use caution when crossing any street.

1. Meet brothers, sisters, and friends at the flag pole
2. Walk with a friend
3. Obey traffic signals
4. Take the safest and most direct route to and from school
5. Walk on sidewalks where available
6. Look before crossing streets
7. Cross at corners or marked crosswalks
- 8. Refuse all offers from strangers**



Riding the Bus To and From School

No food or drink is allowed on Nebo School District buses. Students are expected to act appropriately. If students are unruly or do not follow the bus rules they are excluded from bus riding privileges. Non bus students are not allowed to ride the bus.



Bus Loading/Unloading

Buses enter from the east into our bus area. Students enter and exit from the west doors to the bus area. Students are expected to go directly to their bus lines when school is dismissed. They load the bus at the direction of the teacher supervisor. Nebo School District Transportation policy will be followed for bus safety. There is **no parking** in bus zones.

Parent Pick Up and Drop Off

Parent pick up/drop off is according to the map in this handbook. Students are to use the main entrance to exit and enter the school.

PLEASE FOLLOW ALL SAFETY RULES AND USE COMMON SENSE

School Friends:

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

Name _____ Number _____

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